



# Our top 10 tips for Co-production



EasyRead version

# What is Co-production?



Co-production is a way of working together.



It can be working together on almost anything from an EasyRead leaflet to designing a new service.



The main point is that people who use services are the best at knowing what they want.



This can include carers and families as well.



By working together as equals the things people think are important will be included.





# Our top 10 tips for Co-production



1. Co-production starts with the idea that everyone involved has an equal say.



2. You must include people who use services from the very beginning.



3. Involve people in everything, from planning to making it happen and checking to see if it works.



4. For Co-production to work, everyone involved must have the same ideas and hopes from support workers to managers.



5. Start small and build up to bigger projects, let people lead not professionals.



6. Co-production needs people with lots of different skills.



7. Get the right staff who can support Co-production.



8. People who use services should be clear about what they want and be fully involved in helping to make it happen.



9. People who use services know what works, so you can't get it right without them.



10. Don't think you have to fix every problem, the group will sort them out together.





# What is great about Co-production?



- Everybody is equal.



- The results have more meaning and are more positive.



- People who use services are valued.



- Your service will get better.



- It is a fun way of working.



- You will see different points of view.

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# What can you do to help make Co-production happen?



Make sure there is enough money and support for Co-production.

This could include:



- Fees.



- Travel and other costs.



- EasyRead information.



- Access.



Make sure staff have enough time and everything else they need for Co-production.





Make sure no one person is more important than anyone else.



Everyone can add something with the right support.



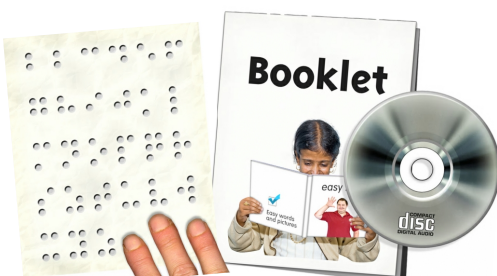
It is important you can listen and help bring out the best in people.



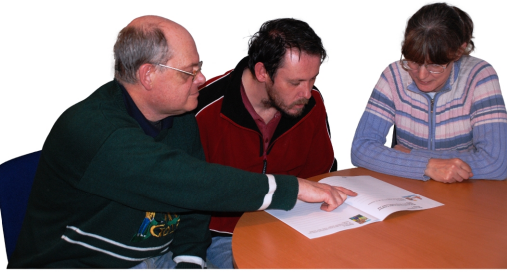
You need to think about what has been said and then act on it.



Respect what people say and who said it.



Make sure what you do is accessible to everyone.



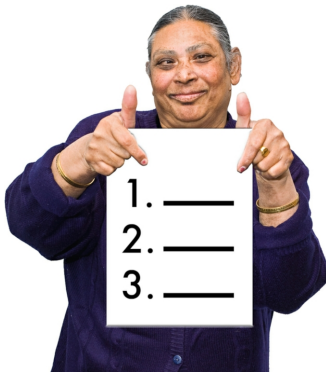
Start by deciding together how you are going to work and what will make it happen, then stick to it!



Learn to share power. Doing things differently means we can work on lots of different issues.



Sharing power means taking risks. Take a chance!



Work with the group to agree a set of values, the things everyone thinks are important about how the work is done.



Use plain English with no jargon.



Expect that people who use services should be involved in every part of a service, from top to bottom.





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